



Approved on July 17, 2012

**Mid-County Citizens Advisory Board
Meeting Minutes**

Call to Order:	Gam Wijetunge, Chair	Minutes: Theresa Bell
Location:	Mid-County Regional Services Center, 2424 Reddie Drive, Wheaton, MD 20902	
Date: / Time:	June 19, 2012 at 7:00 PM EST	
Attendees:	Theresa Bell, Robin Brannan, Eileen Cahill, Barbara Hueter, Kieran McHargue, Gregory Intoccia, Rick Newman, Ariel Winter, Gam Wijetunge, Steve Morrison, Robert Shoenberg, Nedgie Metellus	
Staff present:	Ana van Balen	
Guests:	Tiffany Ward from Councilmember Elrich's office, Rachelle Nigro, Pepco, Qi Duan, CERB & Bruce Goldensohn, CERB	

I. Introductions

II. Approval of Agenda and Minutes:

A motion was made to approve agenda for 6/19/2012. This motion passed.

- Last month, a motion was made in support of the EMS Reimbursement Act, the vote according to the minutes was 5 (in favor), 2 (opposed), 3 (abstention) and it was determined that the motion did not pass. After researching Robert's Rules of Order, abstentions do not count towards the vote. Therefore, last month's motion passed with 5 votes (in favor) and 2 (against).
 - Gam asked to amend the minutes showing that the motion passed. The motion passed with 1 opposed and 2 abstentions.
 - A motion was made to approve meeting minutes from 5/15/2012. This motion passed with 1 against.

III. Review of Robert's Rules of Order:

Ariel Winter, Parliamentarian gave a review of Robert's Rules of Orders to the group.

IV. Community Concerns: none.

V. Old Business:

- Discussed draft letter on EMS Reimbursement Act. A motion was made to submit the letter with amendments. The letter was voted on and passed.
- Plight of people evicted referred to committee.

VI. Council notes: Tiffany Ward spoke about the public hearing being held on ZTA 12-07. Also, she discussed a new bill to address excessive trimming of trees by utility companies.

VII. Director's Report

Ana discussed the following topics:

- Presentation of the Glenmont Sector Plan to the planning board on 6/7.
- Relocation of FS18: she met with the community about changes to the location of the FS. Residents were happy to hear they will have input on the design and use of green space.
- Glenmont Daycare Task Force will discuss the daycare needs in Glenmont.
- Costco: DEP or HHS does not have the resources to look at the reports provided by Costco and KHCA. The State is expected to provide some analysis of the data.
- Councilmember Navarro and Riemer continue to work on a resolution to set up a Wheaton Redevelopment Implementation Working Group. It will consist of community members (Chair of WRAC, WUDAC & MCCAB), government officials and businesses.
- MCCAB has 6 openings 4 of which could potentially be reappointments.
- She also requested that people fill out volunteer forms and attend the ethics training provided by Boards and Commissions July 10th.
- Summer concerts started in Wheaton 6/8 every other Friday (this Friday next one)
- Mid-county Nonprofit Summit took place 6/13—there were 50 attendees, 21 nonprofits and 10 county entities present. Several communities are requesting follow up meetings.

VII. Brainstorming MCCAB Priorities for 2012-13

The committee spent time brainstorming priority topics for the new fiscal year. These included the following:

Quality of Life:

1. MCFRS: new FS 18 and implementation of EMS reimbursement fee program
2. Wheaton: design & planning of library/recreation center, redevelopment of CBD
3. MCPS: lack of adequate yearly progress at several schools (which can lead to state takeover)
4. Youth out-of-school time programs

Budget:

1. Understanding the budget process (briefing by OMB at the beginning of the year)
2. Performance—follow up on existing projects under development
3. Wheaton redevelopment/Wheaton library
4. Meeting w/civic groups to get budget input
5. Funding from speed cameras—how it is utilized

Land Use, Zoning and Transportation:

1. Rapid Transit Vehicles (aka: Bus Rapid Transit)
2. Traffic management and vehicular transportation issues (TPAR-how this works throughout the County)
3. Understanding and interaction of planning process
4. Pedestrian and cyclist safety as it pertains to growing development in Wheaton, Olney (entire mid-county area)—blinking lights when pedestrians are present
5. Parking and towing issues in Wheaton
6. Aspen Hill development and related traffic problems
7. Issues with state managed roads

Executive Committee

1. Create procedures for important last minute decisions that need to be made by the whole committee
2. Work on outreach with pertinent departments on a regular basis
3. Modernizing engagement and voting processes
4. Socializing outside of committee
5. Retreat for members at the beginning of the year
6. Asking members to connect with specific departments
7. Calendar of major milestones for the year
8. Outreach to civic groups

Committee Chairs Report

Budget Committee: Budget committee did not meet.

Land Use, Zoning, Transportation :

- Cosco's letter – the committee presented a letter they wrote asking for the county to support the analysis of environmental reports from both Costco and KHCA. A motion was made to submit the letter with amendments. The letter was voted on and passed.
- The committee also brought up a request by GOCA to support the renaming of a local park after a local Olney advocate. A motion was made to submit the letter with amendments. The letter was voted on and passed with 1 opposed and 1 abstention.

Quality of Life Committee:

- The committee also presented a letter regarding changes in staffing of fire personnel in Wheaton. A motion was made to submit the letter with amendments. The letter was amended and passed.

VIII. Liaison Reports

- Dept. of Permitting Services Advisory Committee – *none*
- Olney Town Center Advisory Committee – *Rick Newman to represent MCCAB*
- Wheaton Urban District Advisory Committee – *none*
- Wheaton Redevelopment Advisory Committee – *none*
- Mid-County Recreation Advisory Board – *none*

VIII. New Business:

- Elections of new MCCAB officers (term starts in Sept. 2012).
Gam made a motion to create a new MCCAB officer position—Secretary. Ariel made a 1st motion, Kieran supported it with a 2nd. Gam asked for nominations for the nominations committee. The committee will be responsible for determining ballots for elections of our MCCAB officers. The officer's positions will be elected as Chairman, Vice Chairman, Parliamentarian, Secretary. Nomination Committee, will be spearheaded by Gam and with the following volunteers: Luis, Gam, Greg.

Meeting adjourned at 9:10 PM. Seconded by all.